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# OAD 100 : Intro to Keyboarding and Technology

This course is designed to enable the student to develop touch keyboarding skills for efficient use of the microcomputer through classroom instruction and lab exercises. Upon completion, the student should be able to demonstrate proper keying techniques and basic computer skills.

**Credits** 3

**Lecture Hours** 3

**Lab Hours** 0

**Transfer Code**

Code C

Core Course

**Prerequisites**

None

**Corequisites**

None